HENRY COUNTY BOARD OF EDUCATION

**New Castle, Kentucky**

# RECORD OF BOARD PROCEEDINGS

**(Minutes)**

The Henry County Board of Education met for a regular meeting at the Henry County Board of Education at 6:00 p.m. on the 20th day of June 2022, with the following members present:

1. Lori Abney, Chairperson

2. Miranda Arnold, Vice-Chairperson

3. Tony Whaley, Member

4. Steve Dent, Member

5. Danney Chisholm, Member

Also Present: Jim Masters, Superintendent

**21/22: 270 AGENDA APPROVAL**

Motion by Mrs. Arnold, seconded by Mr. Whaley that the Board approve the agenda as presented with the Addition of Item XII-T. Motion passed unanimously…Vote: YES 5 NO 0

**21/22: 271 CONSENT AGENDA**

Motion by Mr. Dent, seconded by Mrs. Arnold, that the Board approve the consent agenda as presented. Motion passed unanimously. . .Vote: YES 5 NO 0

The consent agenda included the following:

Approval of Minutes – The Board approved the minutes of the Regular meeting on May 16, 2022 as presented.

Treasurer’s Report/Accounts Payable – The Board approved the reports and Accounts Payable. These reports are bound at the conclusion of these minutes.

School Nutrition Director’s Report – The Board approved the report.

The report is bound at the conclusion of these minutes.

Fundraiser Requests – The Board approved the fundraiser requests from the High School Boys Golf, High School Girls Golf, High School Volleyball, High School Class of 2023, High School Girls Basketball, High School Boys Basketball, High School Boys Soccer, High School FMD Class, and Middle School Volleyball.

Superintendent Travel Forms – The Board approved the Superintendent Travel Form as presented.

Transportation Report – The Board approved the Transportation Report as presented.

Attendance/Enrollment Update – There was no Attendance/Enrollment Update to approve this month.

Energy Report — The Board approved the Energy Report as presented.

Calming Spaces Grant -- The Board approved the Calming Spaces Grant as presented.

CEP—Child Nutrition -- The Board approved the CEP—Child Nutrition program as presented.

Fidelity (Performance) Bond of Treasurer -- The Board approved the Fidelity (Performance) Bond of Treasurer as presented.

Required District Assurances for KDE—The Board approved the Required District Assurances for KDE as presented.

2022 Clean School Bus Rebates Program Grant—The Board approved the 2022 Clean School Bus Rebates Program Grant as presented.

**21/22: 272 SUPERINTENDENT REPORTS**

Personnel Notification

**21/22: 273 KSBA POLICY UPDATE #45—1ST READING**

The Board reviewed the KSBA Annual Policy Update #45. This was the first reading and the policy update will be presented to the Board for a second reading at the next regular meeting.

**21/22: 274 KSBA PROCEDURE UPDATE #26**

The Board reviewed the KSBA Procedure Update #26 and discussed some changes and will review the Procedure Update again at the next regular meeting.

**21/22: 275 LEAVE REQUEST**

Motion by Mrs. Abney, seconded by Mrs. Arnold, that the Board approve the Leave Request of Sierra Craigmyle, Campbellsburg Elementary Teacher, pursuant to Board Policy 03.1233. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 276 SHERMAN CARTER BARNHART ARCHITECT FIRM—HIGH SCHOOL CONCESSION BUILDING AND TRACK RESURFACE**

Motion by Mr. Dent, seconded by Mr. Chisholm, that the Board approve to hire the firm of Sherman Carter Barnhart Architect Firm for the Concession Building and the High School Track Resurface projects. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 277 INDIRECT COST**

Motion by Mr. Whaley, seconded by Mr. Dent that the Board approve the NSLP Indirect Cost for FY2023 in the amount of 12.8% from Food Service. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 278 PAY APP #1 TO WEHR CONSTRUCTORS, INC.—HIGH SCHOOL PARTIAL FLOORING, WINDOWS AND DOOR REPLACEMENT**

Motion by Mrs. Arnold, seconded by Mr. Whaley that the Board approve Pay App #1 in the amount of $8,875.80 to Wehr Constructors, Inc. for the High School Partial Flooring, Windows and Door Replacement. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 279 PAY APP #3 TO SWIFT ROOFING OF E’TOWN, INC. (MIDDLE SCHOOL ROOF)**

Motion by Mr. Chisholm, seconded by Mr. Dent that the Board approve the Pay App #3 to Swift Roofing of E’Town, Inc. in the amount of $36,869.53 for the Middle School Reroof project. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 280 PROPERTY/LIABILITY/AUTO/UMBRELLA/WORKER’S COMP INSURANCE**

Motion by Mr. Dent, seconded by Mr. Whaley that the Board approve the Property/Liability/Auto/Umbrella/Worker’s Comp. Insurance proposal submitted by Liberty Mutual Insurance in the amount of $285,378.83 for FY2023. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 281 OVEC RENEWAL AGREEMENT**

Motion by Mrs. Arnold, seconded by Mr. Whaley that the Board approve to renew our Consortium Agreement with Ohio Valley Educational Cooperative for the 2022-2023 school year in the amount of $9,142. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 282 OUT OF COUNTRY TRIP REQUEST--ECUADOR**

Motion by Mr. Dent, seconded by Mr. Chisholm that the Board approve the Out of Country Trip Request to Ecuador in October of 2023 presented by High School Teachers, Lindsey Davie and Courtney Willis. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 283 DISTRICT HEALTH COODINATOR JOB DESCRIPTION**

Motion by Mrs. Abney, seconded by Mrs. Arnold that the Board approve the Extra Duty as the District Health Coordinator for our School District Nurse, Melissa Jeffries, and also approve the job description presented. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 284 CREATION OF SCHOOL NURSE PRACTITIONER POSITION AND JOB DESCRIPTION**

Motion by Mr. Whaley, seconded by Mrs. Abney that the Board table the discussion of this item until more information can be obtained and they will re-visit this at their next regular scheduled meeting. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 285 PHYSICAL THERAPIST POSITION AND JOB DESCRIPTION**

Motion by Mr. Whaley, seconded by Mrs. Abney that the Board approve the part-time Physical Therapist position and the job description presented for said position. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 286 YOUTH SERVICE CENTER SECRETARY JOB DESCRIPTION**

Motion by Mrs. Abney, seconded by Mr. Dent that the Board approve the job description presented for the Youth Service Center Secretary which replaces the Youth Service Center Clerk/Receptionist job description. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 287 REVISED CERTIFIED EXTENDED SERVICE SALARY SCHEDULE FOR 2022-2023**

Motion by Mr. Whaley, seconded by Mr. Dent that the Board approve the Revised Certified Extended Service Salary Schedule for 2022-2023 as presented. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 288 REVISED CERTIFIED EXTRA SERVICE SALARY SCHEDULE II**

Motion by Mr. Dent, seconded by Mrs. Abney that the Board approve the Revised Certified Extra Service Salary Schedule II for 2022-2023 as presented. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 289 RENTAL REQUEST—HENRY COUNTY CHAMBER OF COMMERCE**

Motion by Mr. Whaley, seconded by Mr. Chisholm that the Board approve the rental request of the Henry County Chamber of Commerce to host the Henry County Candidate Showcase on either 9/22/22 or 9/29/22 and that the Chamber will pay the fee of $250.00 for said rental. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 290 LEAVE REQUEST**

Motion by Mr. Dent, seconded by Mrs. Abney that the Board approve the Leave Request of Nikki Sampson, High School Special Education Instructional Assistant, pursuant to Board Policy 03.2233 (maternity leave). Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 291 MIDDLE SCHOOL ELECTIVE POSITION**

Motion by Mr. Whaley, seconded by Mr. Chisholm that the Board approve adding an additional Middle School Elective Position beginning in the 2022-2023 school year. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 292 WAIVER RELATED TO PUPIL ATTENDANCE**

Motion by Mrs. Abney, seconded by Mr. Whaley that the Board approve the Application of Waiver related to Pupil Attendance under KRS 156.160(2)(a) of Section 1, subsections (1) and (4) of 702 KAR7:125. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 293 CHANGE ORDER #2—WEHR CONSTRUCTION, INC.—HIGH SCHOOL FLOORING, WINDOWS AND DOOR REPLACEMENT PROJECT**

Motion by Mr. Whaley, seconded by Mrs. Abney that the Board approve Change Order #2 from Wehr Construction Inc. to increase the contract sum by $4,857.81 to expand the quantity of wood blocking necessary for the new widow replacements at the High School and to direct the Superintendent to execute the necessary change order documents. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 294 EXECUTIVE SESSION—KRS 61.810(1)(f) DISCUSSIONS OR HEARINGS WHICH MIGHT LEAD TO THE APPOINTMENT, DISCIPLINE, OR DISMISSAL OF AN INDIVIDUAL EMPLOYEE, MEMBER, OR STUDENT WITHOUT RESTRICTING THAT EMPLOYEE’S, MEMBER’S OR STUDENT’S RIGHT TO A PUBLIC HEARING IF REQUESTED. THIS EXCEPTION SHALL NOT BE INTERPRETED TO PERMIT DISCUSSION OF GENERAL PERSONNELMATTERS IN SECRET (MEETING WITH SUPERINTENDENT SEARCH COMMITTEE)**

Motion by Mrs. Arnold, seconded by Mr. Whaley that the Board convene to Executive Session at 6:39 p.m. to discuss Personnel pursuant to KRS 61.810(1)(f). Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 295 BOARD RECONVENES TO REGULAR SESSION**

Motion by Mr. Whaley, seconded by Mr. Chisholm that the Board reconvene to regular session at 7:10 p.m. Motion passed unanimously. . .Vote: YES 5 NO 0

**21/22: 296 EXECUTIVE SESSION ACTION**

The Board gave Superintendent Masters his evaluation as a result of their discussions during Executive Session. Dr. Masters received ratings of Accomplished and Exemplary on all 7 Standards.

**21/22: 297 ADJOURNMENT**

There being no further business to discuss, on a motion by Mrs. Abney, seconded by Mr. Chisholm the Board adjourned at 7:17 p.m. Motion passed unanimously. . .Vote: YES 5 NO 0

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Secretary